

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
MAY 21, 2014
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

MEMBERS PRESENT: Ms. Suzanne Vimislik
Mrs. Mary Haskell
Mr. Rusty Storm (arrived at 7:00 pm, personal)
Mr. Robert Strick
Mr. Joseph Walker
Mr. Robert Sullivan

ABSENT: Mr. Thomas Donnelly, Jr. (business)

ALSO PRESENT: Mr. Gerardo Tagliaferri, Superintendent
Dr. Renée Stalma, Ed.D., Assistant Superintendent
Mr. Mark Gorgos, Legal Advisor to the Board
Mr. Ethan Berry, Business Executive
Ms. Diane Kalmen, District Clerk
Mr. Jim Hull, Public Information Specialist
Mr. Ralph Schuldt, Director of Facilities
Mrs. Maureen Kline, Director of Special Services (CSE)
Mrs. Erin Eckert, Donnelly Principal
Mrs. Kathy Hattala, English Teacher, High School; SVTA Representative
Mr. Kelly Wildoner, 3rd District Broome County Legislator
Ms. Marcia Guardia, *Country Courier*
Mr. Jordan Jicha

Mrs. Suzanne Vimislik, Board President, called the meeting to order at 6:35 p.m. and led the salute to the American flag.

RECORD OF ATTENDANCE – Mr. Strick made a motion, seconded by Mr. Walker, to accept into record the attendance for the May 21, 2014 Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

APPROVAL OF MINUTES – Mr. Sullivan made a motion, seconded by Mrs. Haskell, to approve the minutes of the April 22, 2014 Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

Mrs. Haskell made a motion, seconded by Mr. Strick, to approve the minutes of the April 28, 2014 Special Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

Mr. Kelly Wildoner, 3rd District Broome County Legislator, presented Mr. Tagliaferri with a certificate of appreciation for his years of service and dedication to the District on behalf of the Broome County Legislature.

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

FINANCIAL REPORTS – Mr. Walker made a motion, seconded by Mr. Strick, to acknowledge receipt of the April Financial Reports. Upon vote the motion was approved unanimously. (5 yeses)

SUPERINTENDENT'S REPORT – Mr. Tagliaferri

Resolutions – Mr. Strick made a motion, seconded by Mrs. Haskell, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 9 services recommended on the CPSE list 5/2/14
- Authorize the 38 services recommended on the CSE list dated 4/9 – 5/12/14

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Jesse Galli	Teacher/Brookside/Donnelly Elementary	6/26/14

Leave of Absence – that Mark Glazer, Brookside Elementary Teacher, be granted a personal leave of absence to begin on or about May 23, 2014 for ten days and from September 2, 2014, through January 16, 2015, using FMLA.

Non-Instructional Appointment – that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Eugene Steele	Custodian	\$8.03 Per Hour	5/27/14

Instructional Substitute Appointment – that the following instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Jennifer Johnson	Substitute Teacher - Certified	As Per Contract	5/22/14

SAT Advisors – that Shauna Cody and Frances Simkulet be compensated at \$1,000 each for completing their duties teaching SAT review classes for the 2013-14 school year.

Tenure – that the following personnel be granted tenure in the respective tenure area on the effective date indicated:

<u>Name</u>	<u>Tenure Area</u>	<u>Building</u>	<u>Effective Date</u>
Chad Freije	Social Studies 7-12	High School	9/6/14

Stipend – Director of School Facilities & Operations – that Ralph Schuldt, Director of School Facilities & Operations, be paid a monthly stipend in the amount of \$300, starting on June 1, 2014 through November 1, 2015, for additional responsibilities related to the Capital Improvement Project.

Student Health Services – that payment of a \$599.70 invoice be approved for providing health services to two (2) Susquehanna Valley resident students (\$299.85 each) attending non-public schools in Union-Endicott School District during 2013-14 school year; and that payment of a \$1696.32 invoice be approved for providing health services to four (4) Susquehanna Valley resident students (\$424.08 each) attending non-public schools in Vestal Central School District during 2013-14 school year.

2014-15 Professional Services Agreements – that the District enter into a contract with Donna Brink, aka Tier Occupational Therapy Services PC (TOTS), duly certified, licensed and insured occupational therapist in New York State for occupational therapy services at \$60.00 per hour effective July 1, 2014, through June 30, 2015;

that a professional service agreement with David Glaser d/b/a Southern Tier Hearing Services be approved for audiology services at an hourly rate of \$70.00, effective July 1, 2014, through June 30, 2015;

that a professional service agreement with Consultants in Exceptional Education, LLC be approved for consultant teacher services at an hourly rate of \$110.00, effective July 1, 2014, through June 30, 2015;

that the District enter into a contract with G & E Therapies, duly certified, licensed and insured physical therapist in New York State for physical therapy, occupational therapy, speech therapy, and psychological services at \$60.00 per hour effective July 1, 2014, through June 30, 2015.

Special Education Liaison Coordinators – to appoint Jennifer Potter and Michael Pixley, as Special Education Liaison Coordinators (shared position) for the 2014-15 school year at a stipend of \$800 each.

Budget Transfer – that the following budget transfer be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A9060.800-99-700	A1621.450-10-130	\$39,386.00

Upon vote the motion was approved unanimously. (5 yeases)

Distinguished Service Award – Mrs. Haskell made a motion, seconded by Mr. Sullivan, to hold the resolution on the Distinguished Service Award for Executive Session. Upon vote the motion was approved unanimously. (5 yeases)

Authorizing Contracts to be Awarded to Bidders Based on Best Value – Mr. Walker made a motion, seconded by Mr. Sullivan, that WHEREAS, section 103, Subdivision 1 of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012, permits schools to award certain contracts which are subject to competitive bidding to either the lowest responsible bidder or to a bidder based on “best value;”

WHEREAS, in order to make such awards based on best value, the Board must adopt a resolution authorizing the same at a public meeting;

WHEREAS, the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder;

WHEREAS, the School Board, after discussing and debating the matter at a public meeting on May 21, 2014, has determined that it is in the best interest of the District to adopt the resolution authorizing “best value” awards; and therefore

BE IT RESOLVED THAT, the District may make “best value” awards pursuant to the following:

Section 1. General Provisions

Section 1.1 Purpose

This Resolution provides for the School Board to exercise its local option from § 103, Subdivision 1 of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012. This amendment authorizes the District to award purchase contracts and contracts for services subject to competitive bidding under General Municipal Law § 103 on the basis of either lowest responsible bidder or “best value” as defined in § 163 of the New York State Finance Law. The “best value” option may be used if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder if factors such as lower cost of maintenance, durability, higher quality and longer product life can be documented.

Section 1.2 Basis for award

Goods and services procured and awarded on the basis of best value are those that the School Board determines will be of the highest quality while being the most cost efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria, which may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end user if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; longer product life; product performance criteria; and quality of craftsmanship.

Section 1.3 Applicable Contracts

These sections apply to District purchase contracts involving an expenditure of more than \$20,000 and District contracts for services involving an expenditure of more than \$35,000, but excludes purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the State Labor Law as well as excluding any other contracts in accordance with current or future state law. If the dollar thresholds of General Municipal Law § 103 are increased or decreased in the future by the State Legislature, the dollar thresholds set forth herein shall be deemed simultaneously amended to match the new General Municipal Law thresholds.

Section 1.4 Award based on low bid or best value; Documentation

A quote or proposal for a purchase or contract covered by this Resolution received pursuant to standard bidding procedures, may be awarded on either a best value or lowest responsible bidder standard. All information gathered in the course of the bidding procedures of this section shall be filed with the documentation supporting the subsequent purchase or public works contract. When a contract is awarded on the basis of best value rather than a lowest

responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

Section 1.5 Procurement Policy

Any inconsistent provision of the District's procurement policy, as adopted by resolution of the School Board, or as amended thereafter, shall be deemed superseded by the provisions of this Resolution.

Section 2.

If any part or provision of this Resolution or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Resolution or the application thereof to other persons or circumstances, and the School Board of the District hereby declares that it would have passed this Resolution or the remainder thereof had such invalid application or invalid provision been apparent.

Section 3.

All resolutions, ordinances, local laws, policies and parts thereof inconsistent with this Resolution are hereby repealed.

Section 4.

This Resolution shall take effect immediately.

Upon vote the motion was approved unanimously. (5 yeases)

Resolution of the Board of Education – Mr. Walker made a motion, seconded by Mr. Strick, that WHEREAS, an act to amend subdivision 16 of § 103 to the General Municipal Law, relative to the purchase of apparatus, materials, equipment and supplies and associated services for such items through the use of contracts let by other government entities (“piggybacking”); and furthermore, an act to amend subdivision 2 of § 104 to the General Municipal Law, authorizing the use certain federal programs was so delivered to the Office of the Governor of New York State on November 1, 2013; and

WHEREAS, the purpose of said amendments is to afford political subdivisions mandate relief, by allowing the use of such contracts directly let by the United States of America or any agency thereof, any state or any other political subdivision or district therein, provided the contract has been let to the lowest responsible bidder or on the basis of Best Value in a manner consistent with § 103; and to authorize political subdivisions to make purchases through additional federal contracts (“Schedule 84”) as exceptions to § 103; and

WHEREAS, said amendments to subdivision 16 of § 103 and subdivision 2 of § 104 were signed into law as chapter 497 of Bill Number S3766A-2013 by the Honorable Governor Andrew M. Cuomo on November 13, 2013, now therefore it is hereby

RESOLVED that the Susquehanna Valley Central School District, Broome County, New York State is hereby authorized to begin piggybacking onto appropriate contracts as permitted by and in accordance with the aforesaid amended § 103 and § 104 of the New York State General Municipal Law; and

BE IT FURTHER RESOLVED that any such aforementioned purchases shall otherwise be consistent with and in compliance with all District purchasing policies and procedures.

Upon vote the motion was approved unanimously. (5 yeases)

Resignation – Mr. Sullivan made a motion, seconded by Mrs. Haskell, that the following resignation be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Connie VanSteenburg	Head Bus Driver/Transportation	5/30/14

Upon vote the motion was approved unanimously. (5 yeases)

Certifying Annual Meeting Election – Mr. Walker made a motion, seconded by Mr. Strick, that the following resolution be approved:

RESOLUTION SHOWING TABULATION OF VOTES CAST AND DECLARATION OF THE RESULTS OF THE BALLOT AT THE ANNUAL MEETING AND ELECTION OF SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT ON MAY 20, 2014

WHEREAS, pursuant to a resolution of the Board of Education of Susquehanna Valley Central School District, County of Broome, New York, duly adopted on March 25, 2014, the Annual Meeting and Election was duly called and held on May 20, 2014, for the purpose of voting on the budget, for two (2) members of the Board of Education, and one proposition as set forth in the Notice calling the Annual Meeting and Election;

NOW, THEREFORE, BE IT
RESOLVED BY THE BOARD OF EDUCATION OF SUSQUEHANNA VALLEY
CENTRAL SCHOOL DISTRICT, COUNTY OF BROOME, NEW YORK, AS FOLLOWS:

Section 1. It is hereby determined that the Annual Meeting and Election held in this School District on May 20, 2014 was held in all respects in the manner prescribed by the Education Law of the State of New York.

Section 2. The Statement of Inspectors of Election has been presented to the Board of Education of said School District and said Board has examined said Certificate and tabulated it.

Section 3. This Board has this day canvassed the returns contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES the number of votes cast “for” and “against” the budget to be as follows:

RE: 2014-2015 BUDGET

SCANNER TOTAL FOR:	369
SCANNER TOTAL AGAINST:	103
ABSENTEE	
FOR: 1	TOTAL FOR: 370
AGAINST: 2	TOTAL AGAINST: 105

Section 4. It is HEREBY FURTHER DETERMINED that the budget was passed by a majority of votes cast and is hereby declared to be adopted.

Section 5. This Board has this day canvassed the returns as contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES that the number of votes cast for the respective candidates is as follows:

	Scanner Votes
JORDAN JICHA	313
MARY HASKELL	388

There were three (3) write-in votes for Mary Haskell.

ABSENTEE	
JORDAN JICHA	3
MARY HASKELL	2

That the total number of ballots cast for each of the candidates is as follows:

	Total Votes
JORDAN JICHA	316
MARY HASKELL	393

Section 6. It is HEREBY DETERMINED that Jordan Jicha and Mary Haskell were elected as members of the Board of Education for a full term of three (3) years, commencing July 1, 2014 and ending June 30, 2017.

Section 7. This Board has this day canvassed the returns contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES the number of votes cast “for” and “against” the proposition to be as follows:

RE: PROPOSITION BUS VOTE

SCANNER TOTAL FOR: 361
SCANNER TOTAL AGAINST: 110

ABSENTEE

FOR: <u>1</u>	TOTAL FOR: <u>362</u>
AGAINST: <u>2</u>	TOTAL AGAINST: <u>112</u>

Section 8. It is HEREBY FURTHER DETERMINED that the proposition was passed by a majority of votes cast and is hereby declared to be adopted.

Section 9. As evidence of the several determinations hereinabove made, pursuant to Section 2034 of the Education Law of the State of New York, this Board has adopted this resolution.

Section 10. This resolution shall take effect immediately.

Upon vote the motion was approved unanimously. (5 yeases)

Transitional Advisors – Mrs. Haskell made a motion, seconded by Mr. Sullivan, that be it RESOLVED that Debbie Wood be appointed as a part time Transitional Advisor/Managerial Confidential Clerical substitute to the District for the transition, training and education of the new Senior Account Clerk position, effective July 1, 2014, on an as needed basis, at a rate of \$30.00 per hour, and without any other benefits. Mrs. Wood will report directly to the Assistant Superintendent who will monitor the needs of the position and the amount of time appropriate to fulfill the required tasks. Upon vote the motion was approved unanimously. (5 yeases)

Transitional Advisors – Mr. Strick made a motion, seconded by Mr. Sullivan, that be it RESOLVED that Donald Gerlach be appointed in the role of part time Transitional Advisor to the District for the transition, training and education of the new Director of Technology/Chief Information Technology officer, effective July 1, 2014, at a rate of \$60.00 per hour, and without any other benefits. Mr. Gerlach will report directly to the Superintendent who will monitor the needs of the position and the amount of time appropriate to fulfill the required tasks. Upon vote the motion was approved unanimously. (5 yeases)

Information – Senior Dallas Rockwell has received the Student Community Service Award sponsored by Senator Libous, Broome-Tioga BOCES, and WBNG-TV. Administrative Professionals Appreciation Day was held April 23, Teacher Appreciation Week May 5-9, Nurse Appreciation Day on May 7 and National Transportation week May 11 - 17. The School to Careers Recognition event is being held June 4. The Scholastic Recognition Dinner is being held June 19. High School graduation is being held June 28. APPR meetings continue and the goal is to have the plan ready to submit to SED at the end of June.

ASSISTANT SUPERINTENDENT’S REPORT – Dr. Stalma

PDP Annual Plan – Dr. Stalma reviewed the Professional Development Plan. Mr. Strick made a motion, seconded by Mrs. Haskell, that the Board of Education approve the District’s 2014-15 Annual Professional Development Plan as submitted and reviewed by the Assistant Superintendent. Upon vote the motion was approved unanimously. (5 yeases)

BOARD OF EDUCATION DEVELOPMENT REPORT – Mr. Tagliaferri, Mrs. Vimislik, and Mr. Walker attended the Health Consortium dinner on May 16. The cost of prescription and generic drugs has gone up.

Mrs. Vimislik attended the Broome-Tioga BOCES President/Vice Presidents workshop on April 30.

VOICE OF THE ADMINISTRATORS – Mrs. Eckert reported that they are finishing up the ELA and Math assessments. The arts and music festival was held on May 15. Field trips are underway: 1st grade to Seussical the Musical on May 14, 3rd grader to Kopernick on May 22, 4th & 5th grade to Binghamton Mets game on May 29, BK/Kindergarten to Sunset Lanes on May 30, 2nd grade to Roberson on June 3, 5th grade to Lackawanna Coal Mine on June 18. Sixth grade orientation was held May 19. Flag day is being held June 13 and field days are being held June 20. Fifth grade graduation is being held on June 23.

Mrs. Kline reported that at this time of year more home-bound instruction is identified. Mrs. Kline attended a Response to Intervention Workshop on May 20. CSE and CPSE meetings are being held for students coming in the fall.

Mr. Schuldt reported that the spring sports season is finishing up. The NetZero Project is underway at the bus garage. The final plans for the 2013 Capital Project are being finalized to be sent to SED.

SVTA – Mrs. Hattala reported that it is a busy time of year with the testing and extracurricular activities. The teachers have been cleaning up Conklin Ave in front of Donnelly and Schnurbusch Park. SVTA will be awarding two \$500 scholarships to graduating seniors.

Mr. Strick reported that Mrs. Hattala and Honor Society students held an ice cream social at the Conklin Senior Center.

The Brookside arts and music festival is being held May 29, field days are June 19 and 5th grade graduation is June 23. The High School concert is on June 5 and the music awards are on June 9. The Varsity athletic awards are being held on June 10.

VOICE OF THE PUBLIC #2 – No Comments

Executive Session – Mr. Strick made a motion, seconded by Mr. Sullivan, that the Board of Education meet in Executive Session to discuss specific personnel matters and negotiations. Upon vote the motion was approved unanimously. (6 yeases)

At 7:22 p.m. the Board recessed

At 7:28 p.m. the Board met in Executive Session

At 8:43 p.m. the Board returned to Regular Session

Distinguished Service Award – Mr. Storm made a motion, seconded by Mr. Strick, that Debbie Wood be awarded Susquehanna Valley's 2013-14 Distinguished Service Award. Upon vote the motion was approved unanimously. (6 yeases)

MOTION TO ADJOURN – Mr. Strick made a motion, seconded by Mr. Walker, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeases)

There being no further business, Mrs. Vimislik adjourned the meeting at 8:44 p.m.

Respectfully submitted,

Diane M. Kalmen
School District Clerk